

**Tooele City Council and the Tooele City Redevelopment Agency
Work Meeting Minutes**

Date: Wednesday, May 15, 2024

Time: 5:30 p.m.

Place: Tooele City Hall, Council Chambers
90 North Main Street, Tooele, Utah

City Council Members Present:

Maresa Manzione

Melodi Gochis

Justin Brady

Ed Hansen, via phone

City Council Members Excused:

David McCall

City Employees Present:

Mayor Debbie Winn

Adrian Day, Police Department Chief

Michelle Pitt, City Recorder

Loretta Herron, Deputy City Recorder

Roger Baker, City Attorney

Andrew Aagard, Community Development Director

Paul Hansen, City Engineer

Shannon Wimmer, Finance Director

Darwin Cook, Parks and Recreation Director

Jamie Grandpre, Public Works Director

Kami Perkins, HR Director

John Perez, Economic Development Director

Minutes prepared by Katherin Yei

1. Open City Council Meeting

Chairman Brady called the meeting to order at 5:30 p.m.

2. Roll Call

Maresa Manzione, Present

Melodi Gochis, Present

Justin Brady, Present

Ed Hansen, Present via phone

David McCall, Excused

3. Mayors report

Mayor Winn shared the following information:

The Mayor's golf tournament raised \$20,000 to provide scholarships to youth groups throughout the City. Special thanks to the Tooele City Fire Department for honoring Dave Buck at his funeral services.

4. Council Member's Report

The Council Members reported on the events they attended during the week.

5. Discussion Items

A. Budget Discussion

Presented by Shannon Wimmer, Finance Director

Ms. Wimmer presented the budget fiscal year 2025. Staff is recommending to adopt the certified tax rate at .002500. They will not be adopting truth and taxation. The City is looking at an increase in revenues.

The following accounts have these projects planned for the next year:

The par tax projects include playgrounds, pool upgrades, xeriscape, and art events. The park impact projects include England Acre's phase 3 and the Wigwam. The public impact fees include the police and fire facilities. The Road C funds will include the slurry seal projects and road improvements. The capital funds include Fire Station #3, Parks & Recreation building, vehicles, and miscellaneous equipment. The water fund includes Berra Well completion, Red Del Papa, beginning a new well, waterline replacement, generators at well sites, and upgrades to the shops. The sewer funds include the headworks building, Broadway sewer project. Storm water will have Vac Truck lease and Camera Van lease.

Ms. Perkins presented the FY25 Labor Costs. The tentative budget project amount is \$1,749,469. The labor cost projects include 4.25% cost of living adjustment. The increase step projection is 2% across the board. The budget also proposes increasing the salary schedule by 0.07% to offset the newly URS imposed employee contribution to the URS Tier 2 hybrid plans. The Health insurance renewal rate is 2.7%. Some of the changes to staffing include the Library Director cutting the part time position and increasing the hours for full time, adding one new police officer, two crossing guards, one ordinance officer, one full time deputy fire chief, one part time IT tech, and full-time seasonal parks maintenance team. They will be adding \$9,000 for the school district retention officer, removing \$62,000 reimbursement from the school district. The water department does have a long-term military deployed employee whose costs are included on the budget for when he returns. This is an additional water position that will be absorbed with turnover.

Ms. Perkins provided the Council with an overview and additional information on the following: The addition is Utah Retirement Tier 2, PEHP local government risk pool, the update to the consumer price index, salary schedule proposal, and turnover statistics.

The Council asked the following:

What is the turnover rate for the regular workforce?

Ms. Perkins addressed the Council 's question. A healthy turnover rate is 8%-11%. Having a number in the teens is fairly normal.

B. Resolution 2024-43 A Resolution of the Tooele City Council Adopting the Tooele City Active Transportation Plan

Presented by Maresa Manzione, RDA Chair

RDA Chairman Manzione presented the City's Active Transportation Plan. The plan was done through a grant. They are looking to adopt this into the City General Plan.

The Council asked the following:

Biking trail from Tooele county to Salt Lake, end date or funding?

RDA Chairman Manzione addressed the Council's question. The trail from Tooele County to Salt Lake is part of state-wide transportation plan, they are working through the hiccups and working on funding, but it is not in the near future. This plan is to help the City move towards their goals and decide what to prioritize.

Mayor Winn addressed the Council. There is not a lot in the plan that coordinates and connects it to the county system. Currently, you cannot get to the new county trails from any other trails. They will be forming a smaller group of county and city staff to help with trails that connect all the way around.

C. Setting Rules for Public Comment Discussion

Presented by Roger Baker, City Attorney

Mr. Baker presented options for rules and guidelines for the public comment period. Tooele City has had a public comment period. During a recent training, he learned about risks that can happen during the public comment period if no boundaries are in place. Mr. Baker provided a list of potential boundaries the Council can enforce during a public comment period.

The Council asked the following questions:

If the Council decides on specific rules, do they have to list the rules before the public comment begins?

Are the rules different between public comment and public hearing?

Mr. Baker addressed the Council. The Council does not have to read the rules at every meeting. They can publish them on the website for the public to read. The rules are the same for public comment and public hearing, but the context is different. Public hearings are advertised and required by state law and address a narrow topic. The public comment period is more general and can address any city-related topic.

The Council favors having an audible sound when the time is up, having the microphone be turned off when the timer goes off, no signs allowed inside the Council chamber, no booing and

clapping allowed during the public hearings. The Council would like to see a draft put together and discuss changes from there.

6. Closed Meeting - Litigation, Property Acquisition, and/or Personnel

There is no closed meeting.

7. Adjourn

Chairman Brady adjourned the meeting at 6:43 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 5th day of June, 2024

Justin Brady, City Council Chair